University of Exeter supporting sustainability through the supply chain
Sustainable Procurement:

- Scene Setting prior to 2010 & Strategic Context
- Road Map 2010 – 2015
- Delivery, Communication & Support
- Achievement & Challenges
- What Next
Scene setting prior 2010
Key Achievements

- **Policy**
  - Sustainable Procurement Policy published in Nov 07 reviewed periodically.

- **Procurement Champion**
  - Sustainable Procurement Champion within Procurement Services Team (Richard Price)

- **SUPC (Regional Consortia)**
  - Representation on the Sustainability Group

- **Accreditation**
  - Fair-trade University (Campus Services & Guild retail outlets)

- **Tender Questions**
  - Started to ask sustainability questions within our tender documents.

- **1st inclusion of a Sustainability criteria**
  - Self Service Print & Copy Tender

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2015 University Strategic Plan

Campus environments and facilities

• Sustainability principles will drive efficient and responsible management of campuses and operations, delivering measurable improvements in environmental performance.
• Decision making processes will ensure best value is achieved in terms of financial, physical and natural resources.

Values - Sustainability

• Through education and research we are aware of the ecological limits of the planet and promote the careful use of resources.
Definition

the process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organisation, but also to society and the economy whilst minimising damage to the environment.”

(Sustainable Procurement Task Force 2006)
Impacts of Purchasing Decisions

Environmental
- Depletion of finite resources
- Contribution to climate change
- Generation of waste
- Reduction in habitats and species
- Pressure on natural resources
- Reduction in local air quality

Social
- Local Economy
- Fair wages
- Minimum standard of working conditions
- Child labour
Road Map 2010 - 15

Policy Review

5-year Strategy (Flexible Framework)

Delivery
### Sustainable Procurement Policy

<table>
<thead>
<tr>
<th>Action</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>train appropriate people</td>
<td>review the environmental risks</td>
</tr>
<tr>
<td>comply with all relevant environmental legislation</td>
<td>question the need</td>
</tr>
<tr>
<td>consider opportunities for recycled materials and/or recyclable</td>
<td>engage suppliers to improve awareness</td>
</tr>
<tr>
<td>encourage suppliers to be Corporately Responsible</td>
<td>assist organisations to understand procurement processes</td>
</tr>
<tr>
<td>apply whole life-cycle costing (WLC)</td>
<td>communicate aims to stakeholders</td>
</tr>
<tr>
<td>measure and report activity</td>
<td>review annually</td>
</tr>
</tbody>
</table>

[www.exeter.ac.uk](http://www.exeter.ac.uk)
5-year Strategy 2010 – 15 (Flexible Framework)

Level 1 • Foundation
Level 2 • Embed
Level 3 • Practice
Level 4 • Enhance
Level 5 • Lead

- People
- Strategy
- Measure / Results
- Individual Criteria
- Process
- Suppliers
5-year Strategy

- Milestones:
  - **Year 1** 2010/11
    - Short-term Enabling
  - **Year 2** 2011/12
    - Medium-term Embedding
  - **Year 3** 2012/13
    - Long-term Practice
  - **Year 4 & 5** 2013/2015
    - Enhance & Lead
Strategic Action Plan - Flexible Framework

Focus on high risk / high-spend commodities.

Six commodities identified to develop through implementation of the ‘Flexible Framework’.

All supplier spend above £5k pa listed by commodity type.

Level 3 – ‘Practice’ for all six commodities by 2015.

Level 4 ‘Enhance’ & 5 ‘Lead’ to be delivered within Procurement Services by 2014/15 for all expenditure valued at or greater than EU thresholds.
<table>
<thead>
<tr>
<th>Year</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>‘Flexible Framework’ training attended to assist in reviewing the 2007 policy.</td>
</tr>
<tr>
<td></td>
<td>Learn from sector advice to understand how the University’s strategy could be developed.</td>
</tr>
<tr>
<td></td>
<td>Policy revised and signed by SMT (Dual Assurance).</td>
</tr>
<tr>
<td></td>
<td>Revised policy incorporated into the new strategy.</td>
</tr>
<tr>
<td></td>
<td>Commodity champions identified within the university who are responsible for achieving Flexible Framework strategic objectives.</td>
</tr>
<tr>
<td></td>
<td>Strategy approved by SMT (Dual Assurance).</td>
</tr>
</tbody>
</table>
Communication and engagement most important part of delivering strategy.

- **High level Support**: Strategy signed off by SMT (Dual Assurance).
- **Commodity Champions**: Individual plans
- **Key Suppliers**: Training - support / advice to complete action plans.
- **Introduce sustainable procurement through commodity review meetings.**

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Strategy Delivery

- **Introductory Training** - basic information, applicable to all members of staff that make purchasing decisions (National Public Sector Programme provided through DEFRA).

- **Individual plans** - agreed with commodity champions:
  - identify actions and targets for implementation.
Achievements

2011

Procurement Services work with champions:
- regular review meetings
- assess progress and coach / motivate colleagues to achieve objectives.

Actions Completed
- Champions to receive basic training.
- Communicate Policy and Strategy to staff and key suppliers.
- Agree Quick Wins.
- Sustainable Procurement included in Staff Inductions
## Commodity Specific.....

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Food Policy</strong></td>
<td>Meat, Poultry, Eggs &amp; Milk sourced from South West In-house filtered water in glass bottles</td>
</tr>
<tr>
<td><strong>IT</strong></td>
<td>MFD’s - Closed Loop toner supply, toner-less technology, default to duplex, network printing on demand, printing costs reported to department level, reduction in department, personal printing devices. Student lan / wan networks services tender assessed to determine which solution minimises power usage.</td>
</tr>
<tr>
<td><strong>Local Suppliers</strong></td>
<td>Using green electricity, Driver Training , Modified supply chain to include Locally produced Seasonal Produce and other foods eg. Sandwich Fillings, Frozen &amp; Chilled Food, Meat &amp; Poultry production.</td>
</tr>
<tr>
<td><strong>Quick Wins</strong></td>
<td><a href="http://www.exeter.ac.uk">BREEAM</a> Standard for buildings, CO2 criteria for vehicles, A rated appliances, WLC.</td>
</tr>
</tbody>
</table>
* We incorporate International (ISO), EU and UK Government recognised sustainability buying standards within our tenders where appropriate.

The EU & UK buying standards are listed within our 5 year strategy, eg. FSC timber standards within furniture & construction project specifications.
## Achievements

<table>
<thead>
<tr>
<th>2012</th>
<th></th>
</tr>
</thead>
</table>
| **July** | Flexible Framework  
- ‘Practice’ L3, Organisation  
- ‘Foundation’ L1, Commodities (Food, Construction, IT, Paper, Utilities & Travel) |
| **Sept** | Attendance at ‘EcoProcura’ Conference in Malmo, Sweden through ‘Clear About Carbon’ (EU funded project). |
| **Oct** | ![Premier Status Green Accord](https://www.exeter.ac.uk) |
### What's next ??

<table>
<thead>
<tr>
<th>2012 / 2013</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Organisation</strong> - Level 4 (Enhance)</td>
<td><strong>Commodity</strong> - Level 2 (Embed)</td>
</tr>
<tr>
<td>Has a life-cycle approach to cost/impact assessment been applied?</td>
<td>Appropriate WLC method to be used for all expenditure valued at or greater than EU thresholds.</td>
</tr>
<tr>
<td>Are key suppliers targeted for intensive development?</td>
<td>Work with Champions to achieve, this is already being achieved within Food /Catering and some other key suppliers</td>
</tr>
</tbody>
</table>

**CSI Index (CIPS)**  
Procurement Services are working with CIPS as a member of a group of industry mentors to delivery a CR index. This will be released in early 2013.